

**ASHRAE - Bluegrass Chapter**  
**October BOG Meeting**  
Meeting Agenda



**Date / Time:** October 16<sup>th</sup>, 2024 - 12-1 pm

**Location:** Thermal Equipment Sales

**Facilitator:** Joshua Rice, President

**1) President's Updates (Rice)**

- a) BOG meeting schedule
  - i) Josh to send out survey on ideal meeting time for BOG
- b) Local chapter dues amount discussion
  - i) Have not raised dues in some time, with expenses creeping up each year.
  - ii) Anyone know what other chapters are doing?
- c) December technical tour and holiday party discussion
  - i) Potential JIF contact? Herald Leader Bldg?
  - ii) Still discussing dates pending firming down location for tour
- d) Succession plan discussion
  - i) BOG team to start thinking about this
  - ii) Rough 5-year plan is due by end of year

**2) Officer Reports Below (ALL)**

- a) Include updates on activities the last month.
- b) General updates - what are we planning / can we help with?

**3) Pres Elect + PAOE (Hollenbach)**

- a) Current points review
  - (i) On track so far
  - (ii) MP position filled

**4) Treasurer (Rich)**

- a) Current Account Balances
- b) URS compliance update
- c) Golf Financials Reviewed

**5) Secretary (Betts)**

- a) Meeting minutes standard (action items at the end in a separate section)
- b) Review RAIL
  - (i) Several action items closed following golf outing wrap up, new Oct items added at end of minutes.

**6) CTTC and Programs (Hoovler)**

- a) Program Updates
  - (i) Program next week Oct 23, Nathan Kegel covering Load Calculation Using the ASHRAE Heat Balance Method
- b) DL Update
  - (i) Select a preliminary date for sustainability seminar to start nailing down first DL availability

1. Spring break is 7<sup>th</sup>-11<sup>th</sup>
  2. April 18<sup>th</sup> to coincide with Keenland meet and avoid spring break
- c) Louisville chapter event/President visit
- (i) We are doing an independent lunch meeting, rather than a joint event with Louisville. Planning to shout out their event but will be separate.
  - (ii) Pasta garage (see Abby's email)
  - (iii) Finalize program, one of presidential topics or DL topics. We were leaning towards BIM management in early meetings as that has been a desired topic in year's past but may want to take opportunity of having the president here to discuss his theme.
    1. Meeting starting at 11:30a most likely, as it may go over usual time
    2. Pasta garage will be more expensive than typical chapter program so planning on charging normal amount but needs to be reviewed by president and treasurer as it is not currently planned in budgeting.

## 7) Research Promotion (Perkins)

- a) 2024 Golf Scramble Recap
  - (i) Down a couple teams from last year but still good participation, went smoothly, and a great event
- b) Other Events
  - (i) Plan on discussing cornhole at next month's BOG meeting
  - (ii) Starting Spring Seminar planning soon

## 8) Membership Promotion (Rast)

- a) Updates
  - (i) Stephen has volunteered to be MP chair
  - (ii) Was added to email list for changes to membership today
  - (iii) Keep an eye out for point opportunities that are a focus of membership promotion events
  - (iv) Will have more updates regarding membership status changes in next meeting now that he has visibility on reports

## 9) ECC/Comms/Web (Betts)

- a) Newsletter Needs
  - (i) Targeting newsletter be sent out November 1<sup>st</sup> to bump the November program planned for the 6<sup>th</sup>.
  - (ii) Deadline for any content you would like included is Oct 30th
- b) Website updates
  - (i) Need to add November program details to website

## 10) YEA (Wu)

- a) Updates
  - (i) Abby volunteered to share YEA template she made when she was YEA chair.
  - (ii) Potential YEA event during January as we do not typically have a program during that month.
- b) November leadership weekend
  - (i) Songhao was selected for society scholarship for this event

**11) Student Activities (Schmitt)**

- a) E-day
  - (i) Will be planning a demonstration booth for E-Day
- b) Scholarship
  - (i) To be sent out around Jan/Feb timeline
- c) Updates

**12) GAC (Rowe)**

- a) Updates
  - (i) Advisory board meeting tomorrow (10/17). Josh and Doug to attend

**13) Honors and Awards (Rich)**

- a) Updates
  - (i) No updates

**14) Historian (Page)**

- a) Updates
  - (i) Already got minimum

**15) CRC Committee (Rose)**

- a) Updates
  - (i) Account is set up for financials
  - (ii) Funds to be allocated at future date in the event of vendor deadlines

**RAIL:**

Meeting ID	Action ID	Action	Due	Owner(s)	Status
Aug	1.14	Contact David Rose if any interest in helping/volunteering for Lexington CRC 2026		BOG	Recurring
Oct	3.1	Deadline for Nov newsletter for materials, send to davis.betts@bigassfans.com	10/30/2024	BOG	In Progress
Oct	3.2	Send out Nov newsletter	11/1/2024	Davis	In Progress
Oct	3.3	5-year succession planning due by end of year, BOG team to review blanks on current track for their consideration or recommendations to fill roles. Josh to share current plan.		BOG	In Progress
Oct	3.4	Speaker bio and topic description for president visit / november program to be sent out to chapter via email	10/23/2024	Abby and Davis	In Progress
Oct	3.5	Upload November program details to chapter website	10/23/2024	Abby and Davis	In Progress
Oct	3.6	Josh to send out survey to determine meeting time for BOG that works for majority, BOG to respond	10/31/2024	Josh and BOG	In Progress
Oct	3.7	December technical tour contact at JIF or Herald Leader Bldg		Abby	In Progress
Oct	3.8	Send out reminder for Oct program meeting by end of week	10/18/2024	Davis	In Progress
Oct	3.9	Select preliminary date for Spring Seminar and reach out to determine DL availability		Abby and Will	In Progress