

ASHRAE - Bluegrass Chapter
December BOG Meeting
Meeting Minutes



Date / Time: January 15, 2025 - 12-1 pm

Location: Thermal Equipment Sales

Facilitator: Joshua Rice, President

1. President's Updates (Rice)

- a. Succession plan discussion
 - i. Submitted to Scott
- b. End of year review
- c. Basecamp records
 - i. Be checking PAOE point opportunities associated with this.
- d. Be aware - Phishing spam on ASHRAE assigned emails

2. Officer Reports Below (ALL)

- a. Include updates on activities the last month.
- b. General updates - what are we planning / can we help with?

3. Pres Elect + PAOE (Hollenbach)

- a. Review PAOE point progress in each chair position discussion
- b. Half year progress report
 - i. Laura shared progress report and summary references to BOG via email
 - ii. Lot of point opportunities for meeting with RVC if that was completed and not logged.
- c. Upcoming point deadlines
 - i. Historian, MP, gov affairs, student activities need some work. If you have completed activities please go ahead and log for tracking.
 - ii. Note point opportunities that have a time deadline associated with them.

4. Treasurer (Rich)

- a. Current Account Balances
 - i. Discussed current balances and current outgoing
 - ii. Seeded CRC account
 - iii. Regional dues are due Jan 31st for PAOE points
- b. URS compliance update
 - i. This form and process is completed
- c. Local dues increase
 - i. Will have this ready for discussion at next BOG meeting
- d. 2023-2024 audit
 - i. Diego has uploaded receipts, still has some housekeeping to finish up and to notify working team when that is complete

5. Secretary (Betts)

- a. Meeting minutes standard (action items at the end in a separate section)
- b. Review RAIL
 - i. Reviewed outstanding items
- c. Post minutes and rail on basecamp

- i. Complete

6. CTTC and Programs (Hoovler)

- a. Program Updates
 - i. February program is a joint meeting with ASPE
 - ii. ASPE does not charge for lunch, AHSRAE does. Proposed to charge as we do normally and ASPE to use sign-in sheet to coordinate reimbursement from ASHRAE.
 - iii. Diego to bring checkbook to next meeting
 - iv. Location is at Trane, will also offer Teams for virtual option
- b. Spring chapter meeting schedule
 - i. Looking for help from BOG for filling speakers, especially March meeting
- c. DL Update
- d. Spring seminar – April 18th
 - i. Looking for one more speaker whether DL or not
 - ii. Current speaker topic is heat pumps
 - iii. Grant to follow up with Abby with potential speaker idea

7. Research Promotion (Perkins)

- a. 2025 Corn Hole Event – March 14th
 - i. Uploaded on website and flyer available to send around
- b. RP donation progress
 - i. \$5,126 out of \$8,630 goal
 - ii. Full circle completed
 - iii. PAOE points earned for 30% of goal by Dec 1
- c. Other Events

8. Membership Promotion (Rast)

- a. Updates
 - i. Half of our points will come towards the end
 - ii. Cornhole event to be RP event + potentially recognizing members for points. Or this could be implemented for Keeneland tailgate after spring seminar.
- b. Membership progress
 - i. Point opportunity for recognizing new members at chapter meetings
 - ii. Point opportunity for forming committee members

9. ECC/Comms/Web (Betts)

- a. Newsletter Needs
 - i. Feb chapter meeting
 - ii. Call out new location (Trane) for February and rest of Spring
 - iii. Southland bowling alley
- b. Website updates

10. YEA (Wu)

- a. Updates
- b. YEA event
 - i. Southland Bowling YEA event on January 30th

11. Student Activities (Schmitt)

- a. E-day
 - i. First call for volunteers sent out today, please reach out if interested
 - ii. We are registered and will do the thermal imaging again
- b. Scholarship
 - i. Last year deadline was May 1st, shooting for that again this year. Getting that announced soon, updates to come.
- c. Updates
 - i. Smartstart for student members to transfer into full members.
 - ii. Need to be added to basecamp, Josh action item

12. GAC (Rowe not present, Doug speaking on behalf)

- a. Updates
 - i. Doug potentially rescheduling meeting to discuss changes to 90.1 to HBD task force. Ball is in their court.
 - ii. Josh to check in with Derrick for updates.
- b. Day on the hill
 - i. Needs to be planned if this is going to be scheduled.
 - ii. Need to relay the plan for this to society folks. Need to get volunteers from chapter to participate.
- c. GA training for officers
 - i. Not discussed

13. Honors and Awards (Rich)

- a. Updates
 - i. Will to make Colliver award choice, Josh check in for updates
- b. Member recognition

14. Historian (Page)

- a. Updates
 - i. Honors & Awards are in the Historian jurisdiction at the society level

15. CRC Committee (Rose)

- a. Updates

Grant provided some updates

- Sponsorships is number 1 focus right now
- Targeting downtown, potentially city center to hold this event
- Scheduling for Wed-Fri rather than Thu-Sat to limit weekend crunch for people
- Region VII for this coming year is July 25-27th in Birmingham
- President elect training is at CRC this year rather than having a standalone event

RAIL

Meeting ID	Action ID	Action	Due	Owner(s)	Status
Aug	1.14	Contact David Rose if any interest in helping/volunteering for Lexington CRC 2026		BOG	Recurring
Nov	4.2	Following chapter dues discussion, look at what we would potentially increase dues to, impact to operations, etc	2/12/2025	Diego	In Progress
Nov	4.3	Reach out to regional treasurer for additional info on other chapter dues comparitvity to ours	2/12/2025	Josh	In Progress
Dec	5.1	Jan BOG Meeting provide half-year update on PAOE progress, what we need to catch up on	1/15/2025	Laura	In Progress
Dec	5.2	Send pre-recorded webinar links to Davis to send out in Jan newsletter with no program	1/21/2025	Abby and Josh	In Progress
Dec	5.3	BOG to review PAOE point opporunities for using/uploading to Basecamp	12/31/2024	BOG	In Progress
Dec	5.5	Complete 2023-2024 audit	1/31/2025	Audit working group	In Progress
Dec	5.7	Send out January Newsletter	1/22/2025	Davis	In Progress
Dec	5.8	Reach out to Abby if anyone has local speakers we haven't use in the past for Spring Seminar	1/24/2025	BOG	In Progress
Dec	5.10	Create slide to feature new members and distribute to president & CTTC chair for next chapter meeting	2/17/2025	Stephen	In Progress
Jan	6.1	Post Jan meeting minutes and rail on basecamp	1/17/2025	Davis	Complete
Jan	6.2	Review Laura's PAOE report summary, log completed points, and note point opps with time deadlines	1/17/2025	BOG	In Progress
Jan	6.3	Regional dues payment are due on Jan 31st for PAOE points	1/31/2025	Josh and Diego	In Progress
Jan	6.4	Send Abby ideas for March program speaker	1/31/2025	BOG	In Progress
Jan	6.5	Follow up with Abby on potential Spring Seminar speaker idea	2/17/2025	Grant	In Progress
Jan	6.6	Send Davis details on YEA event to include in January newsletter (event planned for Jan 30th)	1/21/2025	Songhao	In Progress
Jan	6.7	Reach out to Simon if interested in volunteering for E-Day	2/12/2025	BOG	In Progress
Jan	6.8	Announce chapter scholarship opportunity details, application deadline May 1st	TBD	Simon	In Progress
Jan	6.9	Josh to add Simon to Basecamp group	1/17/25	Josh	In Progress
Jan	6.10	Josh to check in with Derrick for GAC updates	1/31/25	Josh	In Progress
Jan	6.11	Colliver award	TBD	Will	In Progress