

**ASHRAE - Bluegrass Chapter**  
**December BOG Meeting**  
Meeting Minutes



**Date / Time:** December 11<sup>th</sup>, 2024 - 12-1 pm

**Location:** Thermal Equipment Sales

**Facilitator:** Joshua Rice, President

**1. President's Updates (Rice)**

- a. Succession plan discussion
  - i. Reviews current plan. Discussed the CTTC workload and potential to build up a committee or co-chair to help alleviate.
- b. Basecamp records
  - i. Upload stuff, points are often tied using basecamp and uploading certain chapter documents. BOG to review.

**2. Officer Reports Below (ALL)**

- a. Include updates on activities the last month.
- b. General updates - what are we planning / can we help with?

**3. Pres Elect + PAOE (Hollenbach)**

- a. Review PAOE point progress in each chair position discussion
- b. Half year progress report
- c. Upcoming point deadlines

**4. Treasurer (Rich)**

- a. Current Account Balances
  - i. Reviewed/discussed current balances
  - ii. Paid West6th for upcoming spring cornhole event
  - iii. Transferred funds to the dedicated CRC Account
  - iv. Fees associated with dedicated account issues were removed and taken care of
- b. URS compliance update
  - i. Tax filing completed
  - ii. Need to do our best effort to sign up this year
- c. Local dues increase investigation
  - i. Diego to review
  - ii. Also, look into spending allocation
- d. 2023-2024 audit
  - i. Receipts linked on budget and uploaded to basecamp
  - ii. Goal is to complete by end of calendar year

**5. Secretary (Betts)**

- a. Meeting minutes standard (action items at the end in a separate section)
- b. Review RAIL
- c. Post minutes and rail on basecamp

## 6. CTTC and Programs (Hoovler)

- a. Program Updates
- b. DL Update
  - i. Might have opportunity to have DL webinar in Jan without having to use an allocation.
  - ii. QR code to complete survey rather than print?
- c. December technical tour
- d. Spring seminar
  - i. Reach out to Abby if anyone has local DL speakers we haven't used in the past
  - ii. Could invite another chapter to seminar for point opportunity for doing a joint program/seminar

## 7. Research Promotion (Perkins)

- a. 2025 Corn Hole Event
  - i. Date is Friday, March 14<sup>th</sup>
  - ii. Westsixth, payment is complete so we are booked
- b. RP donation progress
  - i. Golf donation completed so we met deadline for points
- c. Other Events

## 8. Membership Promotion (Rast)

- a. Updates
- b. Membership progress

## 9. ECC/Comms/Web (Betts)

- a. Newsletter Needs
  - i. Next newsletter in January
  - ii. Primary content would be January PDH webinar opportunity and Feb chapter meeting
- b. Website updates
  - i. Reminder email to bring PPE for tech tour

## 10. YEA (Wu)

- a. Updates
- b. November leadership weekend
  - i. Leadership weekend went very well
  - ii. Next YEA leadership weekend will in Louisville, more to come
- c. YEA event
  - i. Targeting social event in February
  - ii. Activate games?

## 11. Student Activities (Schmitt)

- a. E-day
- b. Scholarship
  - i. Undergrad society scholarship, BCTC was interested but not going to fit into schedule this year.
  - ii. Send our local chapter scholarship to UK
- c. Updates

- i. One new student member, usually at their first chapter meeting we try have a slide to feature new members. MP chair to create this slide and distribute to president & CTTC chair.

## **12. GAC (Rowe)**

- a. Updates
  - i. Working on organizing day on the hill, where team goes to Frankfort and weighs in on industry advising
  - ii. PAOE opportunity to offer training for officers on Gov affairs

## **13. Honors and Awards (Rich)**

- a. Updates
- b. Don Colliver award
  - i. Award by President's discretion
  - ii. Renominated Dr Colliver for the Eunice Newton Foote Decarbonization Award
- c. Member recognition suggestion

## **14. Historian (Page)**

- a. Updates
  - i. Josh to check in with Grant on updates

## **15. CRC Committee (Rose)**

- a. Updates
  - i. Josh to check in, more updates to come
  - ii. Next CRC is in Birmingham, July 24-26?

Meeting ID	Action ID	Action	Due	Owner(s)	Status
Aug	1.14	Contact David Rose if any interest in helping/volunteering for Lexington CRC 2026		BOG	Recurring
Oct	3.6	Josh to send out survey to determine meeting time for BOG that works for majority, BOG to respond	10/31/2024	Josh and BOG	In Progress
Oct	3.9	Preliminary date of April 18th selected for Spring Seminar, reach out to determine DL availability for that date	TBD	Abby and Will	In Progress
Nov	4.2	Following chapter dues discussion, look at what we would potentially increase dues to, impact to operations, etc.	12/4/2024	Diego	In Progress
Nov	4.3	Reach out to regional treasurer for additional info on other chapter dues comparitvity to ours	12/4/2024	Josh	In Progress
Dec	5.1	Jan BOG Meeting provide half-year update on PAOE progress, what we need to catch up on	1/15/2025	Laura	In Progress
Dec	5.2	Look into pre-recorded webinars to send out during a month we do not have a program scheduled (Jan?)	1/15/2025	Abby	In Progress
Dec	5.3	BOG to review PAOE point opporunities for using/uploading to Basecamp	12/31/2024	BOG	In Progress
Dec	5.4	Review dues and impact to budget	1/15/2025	Diego	In Progress
Dec	5.5	Complete 2023-2024 audit. Goal is to complete by end of calendar year	12/31/2024	Audit working group	In Progress
Dec	5.6	Post Dec meeting minutes and rail on basecamp	12/13/2024	Davis	Complete
Dec	5.7	Send out January Newsletter	1/15/2025	Davis	In Progress
Dec	5.8	Reach out to Abby if anyone has local DL speakers we haven't use in the past for Spring Seminar	1/15/2025	BOG	In Progress
Dec	5.9	Send out reminder email tobring PPE for technical tour	12/11/2024	Davis	Complete
Dec	5.10	Create slide to feature new members and distribute to president & CTTC chair for next chapter meeting	2/17/2025	Stephen	In Progress